

## *Safety Tool Box Talks- A process for OH&S communication*

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Safety Toolbox Talks are distributed exclusively by J.A.H. Risk management through out Australia.

Safety Toolbox Talking offers general and industry specific talks complete with handouts for each employee, attendance sign off sheets, discussion/Action items, out come and follow up sheets.

This ensures a complete toolbox talk with the documentary evidence for essential Occupational health and safety record keeping as recommended by regulatory and auditing bodies around the world.

### **Each Toolbox Talk is sent with:**

- Key Objectives including main points for discussion
- Presenter sheet which may be used as a hand out to participants
- Room on the sheet to add site specific information regarding an issue that is being discussed
- Team / group attendance sheet
- Toolbox Talk outcomes, safety recommendations and sign off follow up sheets

Toolbox Talking Talks can be purchased individually or by the CD. For further information and sample talks email to: [contact@jahriskmanagement.net.au](mailto:contact@jahriskmanagement.net.au)